KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

CDS STUDY SESSION MINUTES
February 8, 2016

THOSE PRESENT: Gary Berndt, Paul Jewell, Obie O'Brien (BOCC) Doc Hansen, Angela San Filippo, Lindsey Ozbolt, Stephanie Mifflin (CDS) Mark Cook (PW)

GUESTS PRESENT: None.

***Doc Hansen asked to put Project Review Process and Expired Building Permits at Final Inspection under Other Business.

Review of KCC Title 16- digital filing/scanning:
Doc stated that KCC Title 16.20.080 requirement for subdivisions are to be submitted electronically in Autocad for final plat. Doc stated that CDS will be requesting digital drawings be submitted.

Board Direction: None.

8:30 AM Opening on Thursdays:
Doc stated that CDS would like to put up a sign closing the office until 8:30 AM on Thursdays for staff meetings. The Board agreed that would be appropriate.

Board Direction: None.

Review of Visioning Meetings:
Angela gave a brief overview of the vision workshops. Angela stated there have been three meetings and outlined how those meetings were ran and the input received. Angela stated there will be one more meeting held in Vantage.

Board Direction: None.

Project Review Process:
Doc stated he is asking for comments from other departments because things have been missed. Doc stated each department has to respond and gave an example of the format that would be used. Commissioner Jewell suggested forming work sessions with other departments first.

Board Direction: None.

Expired Building Permits at Final Inspection:
Doc expressed his concern that this could be a public safety concern and would like to final expired permits that are at final inspection. Doc expressed his concern regarding the re-inspection fee cost.

Board Direction: Bring this to the next study session to discuss the scope of the issue, solutions to prevent them, and how to close the current issue.

X _____
Doc Hansen, Planning Official

X _____
Obie O'Brien, Chairman

APPROVED
4-1-16